

# BROOKSIDE SWIM CLUB

## **ONLY MEMBERS OF BROOKSIDE SWIM CLUB MAY HOST A PARTY AT BROOKSIDE DURING NORMAL OPERATING HOURS.**

1. To reserve a party (10 - 30 people) please fill out a party reservation form available in the office and online at [www.brooksideswimclub.com](http://www.brooksideswimclub.com).
2. Return the completed form to the Manager on duty during regular business hours (at least 7 days prior to the party date) with a \$25 non-refundable party reservation fee.
3. Be sure to include the date, start and end time of the party and the number of anticipated guests, including all potential non-members.
4. There is an \$8 per person charge for all party guests, both swimming and non-swimming.
5. Party reservations are subject to availability. The Manager will confirm your party within 72 hours of receiving the party reservation form. If for any reason your request is denied, your reservation fee will be refunded.

### **PARTY POLICIES:**

- Parties are NOT allowed on Friday evenings, all day on Saturdays & Sundays during the month of July, or on holidays (Memorial Day, Fourth of July & Labor Day).
- A party is a gathering such as a birthday party, anniversary party, sports team party, graduation party, reunions etc. or any group of people that includes 10 or more non-members.
- A party is a minimum of 10 and a maximum of 30 non-members. The host MUST submit a list of all non-member attendees to the office 24 hours before the party begins. (including parents of children)
- All parties may last up to three hours.
- A maximum of 2 parties may be held at Brookside at the same time with no more than 30 guests each.
- Parties will be located on the Pavilion. Only 2 may occur at the same time. The party that books first gets first choice to pick their location on the pavilion. If you would like to book the entire pavilion, it will be considered 2 parties and will be treated as such with a \$50 deposit required.
- All party guests must adhere to the rules of the swim club, including, but not limited to:
  - a) NO GLASS of any kind!
  - b) NO SMOKING
  - c) All guests must check in at the front window.
  - d) No food or drink at pool's edge or in the pool.
  - e) Parents are required to bring their own proper flotation device ("swimmies") for all children who cannot swim back and forth across the entire length of the pool (50 yards) and MUST accompany them in the main pool.
- No DJ or outside music of any kind.
- No outside cooking appliances are allowed.
- Party activities are conducted at the discretion of the manager.
- You must be cleaned up and ready to leave by 8:00pm.
- If cleanup is not reasonable and sufficient, there will be a \$25 fee.
- Parties with small children utilizing the baby pool will require an additional lifeguard, \$45 for 3 hours.

### **ADULT GUESTS**

- If you are serving alcohol, as the host, it is your responsibility to make sure your guests are over 21 and consuming alcohol responsibly. Please do not let anyone drink and drive.
- If guests become belligerent or a danger to themselves and/or others, any staff or board member reserves the right to ask people to leave.
- The Manager has final say

\*\*\*Remember that the club belongs to its members. Please be courteous to the members of Brookside when hosting your party to ensure that everyone at the pool has a safe and enjoyable day.\*\*\*

Thank you and have a wonderful party!\*\*\*

# BROOKSIDE SWIM CLUB

Private Parties may be hosted by members or non-member organizations

- Brookside Swim Club may be booked for a private party with a \$100 deposit. Please discuss dates with the Manager before planning the party because dates for these parties are very limited.
- There is a \$500 fee to reserve the entire facility for up to 125 guests. \$600 for 125-250 guests with 250 being the maximum guests allowed.
- Parties must begin by 7pm and end by 11pm. Please note: there is a Milltown ordinance stating, 'no loud music after 11pm'.
- No kegs are allowed.
- Parties with children under 17 years old must have one chaperone for every 15 kids.
- Waivers must be signed by all guests
- Private parties must follow the same pool rules as regular parties.
  - Parties are NOT allowed on Friday evenings, all day on Saturdays & Sundays during the month of July, or on holidays (Memorial Day, Fourth of July & Labor Day).
  - All party guests must adhere to the rules of the swim club, including, but not limited to:
    - NO GLASS of any kind!
    - NO SMOKING
    - All guests must check in at the front window and sign a Brookside Waiver.
    - No food or drink at pool's edge or in the pool.
    - Parents are required to bring their own proper flotation device ("swimmies") for all children who cannot swim back and forth across the entire length of the pool (50 yards) and MUST accompany them in the main pool.
  - No outside cooking appliances are allowed.
  - Party activities are conducted at the discretion of the manager.
  - If cleanup is not reasonable and sufficient, there will be a \$25 fee.
  - Parties with small children utilizing the baby pool will require an additional lifeguard at \$15 per hour.

## Adult Guests

- If you are serving alcohol, as the host, it is your responsibility to make sure your guests are over 21 and consuming alcohol responsibly. Please do not let anyone drink and drive. .
- If guests become belligerent or a danger to themselves and/or others, any staff or board member reserves the right to ask people to leave.
- The Manager will make the final decision.